

16 February 1984

MEMORANDUM FOR: Chief, Real Estate and Construction Division  
Chief, Logistics Services Division  
Chief, Supply Division  
Chief, Printing and Photography Division  
Chief, Procurement Division  
Chief, Personnel and Training Staff  
Chief, Information and Management Support Staff  
Chief, Security Staff  
Chief, Procurement Management Staff  
Chief, New Building Project Office  
Chief, Budget and Fiscal Branch  
Chief, Supply Division/Central Depot  
Chief, OC/OL Information Management Center

FROM:

Assistant Executive Officer, OL

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SUBJECT:

D/L Briefing Book

1. The D/L Briefing Book is currently at the P&PD for revision. You are asked to forward your binder and dividers by 1 March 1984 to:

OL/P&amp;PD

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2. Your new Briefing Book will be returned to you in about one month. You may retain or discard the contents of the current book, less the binder and dividers.

3. Any questions pertaining to this action may be directed to the undersigned on extension

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Distribution:

Orig - EO/OL Chrono  
1 - cy each addressee  
(1) - OL Files

AEO/OL/  (16 Feb 1984)

OL 0027-84

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